

**Instructions and Permission Verification for Drop-Off and Pick-Up of Child
STAGE DOOR CONSERVATORY – 2008**

Child's Name _____

Please check one:

_____ My child will be picked up each day by one of the people listed below.

_____ My child has my permission to leave on his/her own.

| Name of Persons Authorized to Drop-Off and Pick-Up Child | | |
|--|---------------------|---------------------|
| NO WILL BE ALLOWED TO SIGN A CHILD IN OR OUT Or TAKE HIM OR HER FROM THE PREMISES WITHOUT PERMISSION! | | |
| <i>Name</i> | <i>Phone Number</i> | <i>Relationship</i> |
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Our after-school program ends at 6:30 p.m. on Mondays and Thursday and 12:30 p.m. on Saturdays. Summer camp ends at 3:30 p.m. All campers should be picked up at these times. If you have not made prior arrangements for after-camp care, after a five minute grace period, you will be charged a late fee of \$1 per minute for every minute you are late. It is imperative if you plan to be late or encounter an emergency, to call us at 510-525-9996. If we have not heard from you and more than 15 minutes have passed since the conclusion of our program, we will call you and other persons on your authorization list to make alternative arrangements for your child's return home.

Emergency Contact Information

Name _____ Day Phone _____ Relationship _____

Signature of Parent/Guardian _____ Date _____

Please designate which of the following camps your child is attending.

- () *Spring after-school program*
- () *Kids On Stage Session 1*
- () *Kids On Stage Session 2*
- () *Kids On Stage Session 3*
- () *Kids On Stage Session 4*
- () *Kids on Stage Session 5*
- () *Teens On Stage*
- () *On Broadway*
- () *BackStage*